

Daughter ARISE



'Sharing the good news of hope'

Supporting vulnerable women in our community

DAUGHTER ARISE CIC

VOLUNTEER ROLE DESCRIPTION

Fundraising Volunteer

PURPOSE: Assist Daughter Arise CIC to raise necessary funds to maintain its work and develop resources.

RESPONSIBLE TO: Stephen Ellis, Director

MAIN RESPONSIBILITIES:

I. Day -to- day

- I.1 Develop innovative and viable fund raising proposals and activities for potential supporters of the activities of Daughter Arise CIC
- I.2 Organise and deliver approved fundraising proposals and activities
- I.3 Provide written reports and verbal updates on activities undertaken as required by the Director

2. Other Responsibilities

- 2.1 Undertake all duties and responsibilities in accordance with the Daughter Arise CIC Code of Conduct
- 2.2 Undertake any other duties as may be reasonably required by the Director

PERSON SPECIFICATION

Essential

1. Good communication skills
2. Ability to work on own initiative
3. Reliable, organised and committed approach to tasks
4. Provide written reports and verbal updates within agreed time scales
5. Commitment to maintaining strict confidentiality
6. Commitment to the Daughter Arise CIC Mission Statement

Desirable

1. Understanding of the issues facing sexual abuse survivors
2. Experience of working with vulnerable client group(s)
3. Experience of fundraising